



Union Biblical Seminary

P.O. Box-1425, Bibvewadi, Pune-411037, Maharashtra, India
Phone No.(020) 24218829, 24218670, Fax No.: 0091-20-24215471

INSTRUCTION SHEET

Note : Applications will not be considered by the Admission Committee until the following have been received.

1. Duly filled Application form.
2. Application fee of Rs.700/- (Rs.500/- late fee : Total-1200/- if application is received after November 30th)
3. Two copies of a recent passport size photograph.
4. Copies of the Salary Slip/Salary Certificates and last one year Bank Statement of parents / spouse / sponsor.
5. Copy of the Sponsoring-body's resolution to sponsor the candidate (applicable only for sponsored candidates).
6. Attested photocopies of:-
 - (i) Birth Certificate
 - (ii) Consolidated Mark sheet / Transcript
 - (iii) Degree Certificates
 - (iv) Transfer / Migration Certificate
 - (v) Character Certificate

(Originals need to be submitted to the Registrar at the time of Registration. Students will not be registered unless they submit all the above required documents.)

7. Four reference letters in the prescribed form (form a-2) to be sent by the referrers directly to the Registrar.
8. Duly filled personal statement form (a-3)
9. Medical Certificate from a qualified medical practitioner in the prescribed form(a-4)
10. Financial Statement by Sponsoring-body/Organization/Church form (a-5)
11. Sponsor's undertaking (a-6)